

PHELAN CHAMBER OF COMMERCE ANNUAL PHELAN PHAMILY PHUN DAY!
Saturday, September 13, 2008
EXHIBITOR / VENDOR BOOTH RESERVATION FORM
THEME: "Go Green" with "Flower Power" (60s and 70s music)

AVAILABLE BOOTH SPACE (Sales & Food)		
10' x 10' \$60.00 ◇◇◇◇	10' x 20' \$100.00 ◇◇◇◇	10' x 30' \$140.00
<p>All vendors are required to provide a raffle prize with a value of no less than \$20.00 No same day or restricted food coupons or coupons outside the high desert area Please bring your raffle prize to the Chamber Booth once you are set up</p> <p align="center">ELECTRICITY WILL NOT BE PROVIDED</p>		

CONTACT PERSON: _____ **PHONE#** _____

Company/Organization Name: _____

Address _____ **City** _____ **State** _____ **Zip** _____

E-Mail Address: _____

Size of Booth _____ **Check #** _____ **Date:** _____ **Amount Enclosed: \$** _____

Type of Product, Service, Food or Game to be sold or exhibited (booth spaces include Food, Business, Crafts and Game Exhibitors, please be specific): _____

 Exhibitors are responsible for payment of their own taxes, license fee or other charges due to Governmental authorities. TFF permits are required by the County of San Bernardino for all food booths. There are specific regulations governing the construction of these booths. Permits and regulations can be obtained from the Department of Public Health Environmental Services, 13911 Park Avenue, Victorville, (760) 243-3773. **Permits are the sole responsibility of each vendor and must be applied for at least 30 days in advance. All DEHS regulations must be followed and a copy of the permit must be submitted to the chamber office one week prior to the event or you will be denied entrance to the Phelan Phun Day grounds.**

AGREEMENT TO RULES AND REGULATIONS:

<p>By signing this side of the agreement exhibitor agrees to comply with all rules and regulations on both sides of this agreement and to comply with any additional rules and regulations provided on the vendor confirmation sheet to be sent upon receipt and acceptance of application and any verbal instructions deemed necessary by Phelan Phun Day Staff on day of event. Exhibitors and or his agent(s) will at all times comply with the State, County and Local Laws & Ordinances. Should exhibitor and or his agent(s) fail to observe any of the terms set forth in this contract and or any rules deemed necessary by Phun Phun Day Management for control of the event, they may forfeit their right to exhibit space and be removed from the Phun Day grounds with no right to refund. Phun Day Management and the Phelan Chamber of Commerce and or their agent(s) reserve the right to reject any exhibitor and or exhibit without prejudice. Phelan Phun Day Management, Phelan Chamber of Commerce and or their agent(s) assume no risk. By acceptance of this agreement, the exhibitor releases Phelan Chamber of Commerce and or their agent(s) from any liability for any damage, loss or injury to any person or goods, which may arise from the rental and occupation of event space.</p>
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 Exhibitor – Print Name

 *Exhibitors Signature Date _____

 Phun Day Booth Chairman Date _____

**Phelan Phun Day
September 13, 2008
RULES & REGULATIONS**

EVENT HOURS: Booths will be staffed and operating from 9:00AM to 4:00PM – NO EARLY BREAKDOWN

INSTALLATION & DISMANTLING OF EXHIBITS:

No exhibitor allowed on the street prior to 6:00AM, all exhibitors must be checked in by 8:00AM and booths fully operational by 9:00AM. Once allowed on the street, vehicles must be unloaded and removed from the street immediately and no vehicle is allowed to remain on the street later than 8:30AM. NO EXCEPTIONS. All exhibits must be confined to the limits of exhibitor's space, no boxes, supplies, etc. allowed outside booth space. Exhibitor will provide booth construction, shade, tables and chairs. No breakdown prior to 4:00PM and no vehicles on the street prior to 4:30 PM. All property, furnishings and trash belonging to exhibitor must be removed from the Phun Day grounds by 6:00PM. **Exhibitors must clean up their own trash! Future participation may be refused if your space and its surrounding area are not cleaned up and trash transported to designated areas.**

BOOTH ASSIGNMENT:

All booths shall be assigned by Phun Day Management. We will try to honor requests, but are not guaranteed. We will try not to have duplication of food or retail items, but are not guaranteed. Food booths may be limited to two food items per booth. Exhibitor must declare in full what they will be exhibiting and or selling. Retail booths will be limited to items listed on application and may be further limited by Phelan Phun Day Management. You will be notified prior to the event if any further limitations will apply. Misrepresentation may result in immediate removal of exhibitor, exhibit material and booth with no refund due.

PAYMENT OF BOOTH FEES:

Your full payment must accompany this application. Application fee is refundable up to 30 days prior to the event date, after which no refunds will be made. **BOOTH SPACE IS LIMITED SO GET YOUR APPLICATION IN EARLY!**

LIABILITY:

Each exhibitor and or their agent(s) shall be solely responsible for the safeguarding of their booth, exhibit materials, personal belongings and property until they have been removed from grounds at closing of the event. Security will be minimal. The Phelan Chamber of Commerce, Phun Day Management and their agent(s) will not be responsible for, held liable for, or guarantee the safety of exhibitor's property from damage, theft, and accident or any loss whatsoever. Exhibitor and or their agent(s) will be held liable for any damage caused by him or his representatives to the property and buildings within the official boundaries of the event. Phun Day Management, the Phelan Chamber of Commerce and or their agent(s) shall remain free of harm of product sales or attendance.

**Additional rules and regulations along with instructions for the day of the event
and a map will be sent to exhibitor after receipt and acceptance of application.**

Please note that no booth space numbers/information will be provided before the day of the event.

LETS HAVE ANOTHER SUCCESSFUL PHELAN PHUN DAY! RESERVE EARLY!

**FOR GENERAL INFORMATION CONTACT
THE PHELAN CHAMBER OFFICE
AT (760) 868-3291
Tuesday/Wednesday/Thursday 10AM – 4PM**

**Please make all checks payable to:
Phelan Chamber of Commerce
P.O. Box 290010
Phelan, CA 92329**